

Village of Williamsville

716-632-4120
FAX: 716-632-6009
www.village.williamsville.ny.us



5565 Main Street
Williamsville, New York 14221

Plumbing & Drainage Permit Application

Part I: General Information

1. Project Location and Information

Number and Street Address: _____

Tax Map Number: _____

Current use of the property/building: _____

Proposed use of the property/building: _____

2. Owner Identification

Owners Name: _____

Address of owner: _____

City, State, Zip: _____

Phone Number: _____

3. Licensed Plumbing Contractor

Owners Name: _____

Address of owner: _____

City, State, Zip: _____

Phone Number: _____

4. Other Contractor

Owners Name: _____

Address of owner: _____

City, State, Zip: _____

Phone Number: _____

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5. Description of Project: (If need additional space please attach sheets to application)

Check all that applies:

- Install new plumbing Alteration of existing plumbing Sanitary Sewer Storm Sewer
 Repair of plumbing Repair of Sanitary Sewer

6. Estimated Project Cost

Contractors estimate for the work to be performed: _____

If the work is to be performed by the homeowner: _____

CONTINUE TO PART TWO: DO NOT WRITE BELOW THIS LINE – OFFICIAL USE ONLY

Date Received: _____ Received by: _____ Forwarded to: _____

- Special approval needed by: Zoning Board Planning Board Historic Preservation Commission
 Engineer of Record Attorney Other: _____
 None

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Part III: Project Location and Details

Please attach three (3) sets of drawings, sketches and/or plot plans

A sketch or drawing of the work to be performed must be made a part of this application. The sketch or drawing must include the following:

1. The three (3) sets of drawings or sketches will be distributed in the following manner:
One set will be located on the construction site which will be signed and/or stamped by the Building Department and made available for the Code Enforcement Official
Two sets will be for inspections for the Building Department
2. If Architectural and/or Engineered drawings are required. Drawings need to be prepared by a New York registered Architect or Licensed Professional Engineer. When the project floor area exceeds fifteen hundred (1,500) square feet and/or the project costs twenty thousand (\$20,000) dollars or more.
3. Indicate with sufficient clarity and detail the nature and extent of the work proposed
4. Location of the proposed structure or addition showing the number of stories and all exterior dimensions
5. The distance of the proposal from all lot lines and any structure including neighboring structures

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Important Notices: Read before signing

1. All plumbing & drainage work needs to be performed by a licensed plumber through the Village of Williamsville.
2. All road cuts on State or County roads will be the contractor's responsibility to obtain the appropriate permits from the agency. Repairing of the road cut will be by the State and/or County specifications.
3. All road cuts on Village owned streets ***must*** be paved immediately and will be inspected by the Department of Public Works. If the road cut is to be patched with cold patch it will be the contractor's responsibility to permanently patch the road cut with the appropriate paving materials when paving materials are available.
4. "Bubblers" are only allowed when there is no storm sewer available within 100 feet to connect to. "Bubblers" will be inspected and approved by the Department of Public Works.
5. Work conducted pursuant to a building permit must be visually inspected by the Code Enforcement Official and must conform to the New York State Uniform Fire Prevention and Building Code, the Code of Ordinances of the Village of Williamsville, and all applicable codes, rules or regulations.
6. In the event that there are changes to the scope of work that has been approved on the building permit the Village of Williamsville Building Department will be notified ***immediately*** of the changes.
7. Demolition activities planned may carry with it the potential for exposure to asbestos for workers involved. Accordingly, you are advised to contact the New York State Department of Labor on this matter.
8. It is the owner's responsibility to contact the Village of Williamsville Building Department at 632-7747 (Monday through Friday from 8am to 12pm) at least ***48 hours*** before the owner and/or contractor wishes to have an inspection conducted. Inspections will be performed only on ***Tuesdays*** and ***Thursdays***. More than one inspection may be necessary. This is especially true for "internal work" which will eventually be covered from visual inspection by additional work (i.e. electrical work later to be covered by a wall).

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PROVISIONS SHALL BE MADE FOR INSPECTION OF THE FOLLOWING ELEMENTS OF THE CONSTRUCTION PROCESS, WHERE APPLICABLE:

- a. Work site prior to the issuance of a permit
- b. Footing and foundation
- c. Preparation for concrete slab
- d. Framing
- e. Building systems, including underground and rough-in
- f. Fire resistant construction
- g. Fire resistant penetrations
- h. Solid fuel burning heating appliances, chimneys, flues or gas vents
- i. Energy code compliance
- j. A final inspection after all work authorized by the building permit has been completed

DO NOT PROCEED TO THE NEXT STEP OF CONSTRUCTION IF SUCH "INTERNAL WORK" HAS NOT BEEN INSPECTED. Otherwise, work may need to be removed at the owner's or contractor's expense to conduct the interior inspection. Close coordination with the Village of Williamsville Building Department will greatly reduce this possibility.

9. OWNER HERBY AGREES TO ALLOW THE VILLAGE OF WILLIAMSVILLE BUILDING DEPARTMENT TO INSPECT THE SUFFICIENCY OF THE WORK BEING DONE PURSUANT TO THIS PERMIT, **PROVIDED HOWEVER, THAT SUCH INSPECTION(S) IS (ARE) LIMITED TO THE WORK BEING CONDUCTED PURSUANT TO THIS PERMIT AND ANY OTHER NON WORK RELATED VIOLATIONS WHICH ARE READILY DISCERNIBLE FROM SUCH INSPECTION(S).**
10. New York State law requires contractors to maintain Worker's compensation and Disability Insurance for their employees. No permit will be issued unless currently valid Worker's compensation and Disability Insurance certificates are attached to this application or are on file with the Bureau of Fire Prevention and Inspection Services. If the contractor believes he/she is exempt from the requirements to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form C-105.21, attached hereto.
11. If a Certificate of Occupancy is required, the structure shall not be occupied until said certificate has been issued.

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12. Work undertaken pursuant to this permit is conditioned upon and subject to any State and Federal regulations relating to asbestos material.
13. This permit does not include any privilege of encroachment in, over, under, or upon any city street or right-of-way.
14. The building permit card must be displayed so as to be visible from the street nearest to the site of the work being conducted.

I, _____, the above named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful agent of said owner and affirm under the penalty of perjury that all statements made by me on this application are true.

(Owner Signature) _____

Date: _____

(Contractor Signature) _____

Date: _____

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Application Approved Date: _____ Permit Number: _____
Permit issued by: _____ Date: _____
 Building Inspector/CEO
Permit valid when approved and paid for. Fee: _____ Receipt Number: _____

Quantity	Item	Amount
	Sanitary Sewer Permit	
	Storm Sewer Permit	
	Street Permit	
	Street Cut Permit	
	Fixtures	
	Inspections	
	<i>TOTAL FEES</i>	

Certificate of Occupancy or Compliance must be obtained before occupancy use.

Certificate of Occupancy or Compliance issued by: _____ Date: _____
 Building Inspector/CEO

Application Denied
Building Inspector: _____ Date: _____