

VILLAGE OF WILLIAMSVILLE

MEETING HOUSE & MUSEUM

5658 Main Street

Call Village Hall at 632-4120, Ext. 3010 for more information

Built in 1871, the Village Meeting House building has been named to the National Historic Register. The following regulations must be strictly adhered to by anyone issued a permit for its use:

REGULATIONS

1. **Smoking is prohibited in the building.**
2. Nothing is to be attached to woodwork or walls by any means.
3. **Decorations** – please keep it simple. You will be allowed 2 hours prior to opening on the wedding date or on the rehearsal date (if it is the day prior). Also, please allow yourself enough time to remove all decorations.
4. Any items brought into the building for your use must be removed at the end of that function, including food, beverages, containers, and all related garbage. What comes in, must be taken out.
5. Building use is strictly limited to **first floor only**.
6. The building will be available to any group or individual, Village residents taking precedence, as long as regulations are met and building is used with respect.
7. A responsible individual must be in charge of the group to which the permit is granted.
8. A responsible individual must be in the building at all times once the building is opened.
9. Reimbursement for any damages is the responsibility of the “Applicant”.
10. No group may use the building for more than 3 consecutive days or more than a total of 4 days per month.
11. **ORGAN USE**: Please call Mary Lowther, President of the Williamsville Historical Society, at 631-8510 (w) or 626-4406 (h). **PIANO USE**: Please call Village Hall at 632-4120, Ext. 3010 for permission. Permission will only be granted to qualified individuals. Piano must not be moved across the floor or from its present location. Damage could occur to the floor and the 2 trap doors that exist in the stage.
12. **SNOW REMOVAL** – Sidewalk shoveling is responsibility of renter. A shovel has been placed at the Meeting House for your use. **HEAT** – When heat is required, renter is responsible for turning the heat **on and off**. **There is no air-conditioning**.
13. Parking is available in the designated lot at the rear of the building.

****A tour of the building can be arranged by calling Williamsville Historical Society member Eleanor Master at her home at 631-8413. Please call Monday – Friday for an appointment. Thank you!**