

## **PROCEDURE FOR DEMOLITION OF BUILDINGS**

1. Applicant submits completed Demo Permit Application consisting of the following:
  - a) Application Form
  - b) Survey of premises highlighting building(s) to be demolished
  - c) Written verification that all utilities (including gas and electricity) have been properly shut off and disconnected. The Building Dept. will independently verify this information.
  - d) Plumbing permit to disconnect and cap sanitary, storm sewers and water shut-off. All work done must be under supervision of Village DPW.
  - e) Fee paid - \$50.00 residential or \$110.00 commercial.
  - f) Written verification from the property owner of date the building(s) will be demolished (received at least 24 hours in advance)
2. No work may commence until an asbestos survey is completed and filed with the Commissioner of the NYS Dept. of Labor in accordance with the Industrial Code 56 and the rules and regulations of the Dept. of Labor (submit copy to this Dept.) See attached.
3. All tanks (above or below ground) must be emptied, cleaned and removed. As an alternative, underground tanks, if not removed, must be emptied, cleaned and filled with a clean inert material.
4. Extermination of insects, pests, vermin, etc. by a private exterminator, licensed by NYS Department of Environmental Conservation, may be required when deemed necessary by the Building Inspector and/or Fire Inspector.
5. Subsequent to demolition, all rubble, debris, etc. must be completely removed from the site and the site properly secured for safety.
6. Safety during demolition must conform to Part 608 of the NYS Uniform Fire Prevention and Building Code.

**SEE ATTACHED CHECKLIST**

## **DEMOLITION PERMIT CHECKLIST**

**\*\* A COPY OF SEC. 12 MUST BE PROCURED BY THE APPLICANT.**

1. \_\_\_ Demolition Permit Application completed.
2. \_\_\_ Signature of property owner
3. \_\_\_ Fee Paid (Residential – ( \$50.00 / Commercial -\$110.00)
4. \_\_\_ Survey submitted of property showing all building(s) to be demolished.
5. \_\_\_ New grades and type of fill indicated on survey.
6. \_\_\_ Certificate of Public Liability and Property Damage insurance filed with Building Department.
7. \_\_\_ All utility lines disconnected:

Electric	as per _____	Date: _____
Gas	as per _____	Date: _____
Water	as per _____	Date: _____
Storm Sewer	as per _____	Date: _____
Sanitary Line	as per _____	Date: _____
8. \_\_\_ Village licensed Master Plumber has performed work as necessary.
9. \_\_\_ Asbestos Survey completed as per Code Rule 56.
10. \_\_\_ Written notification to Village Clerk at least 24 hours before demo begins.
11. \_\_\_ Building Inspector's signature of approval.
12. \_\_\_ Mayor's signature of approval.